



Position: Assistant Traffic and Transportation Manager

Reports to: Traffic and Transportation Manager

Role Location: Toronto, ON

Summary of Position:

Assistant Traffic and Transportation Manager is responsible for assisting in overseeing the traffic control operations in compliance with the Mosaic Transit Group (MTG) Traffic and Transit Management Plan.

Responsibilities:

- Responsible for the oversight and management of obligations contained in the Project Agreement regarding pedestrian and public mobility concerns within the limits of construction. This entails tracking and forecasting costs for lane closures and compiling and presenting cost reports for monthly meeting with Contracting Authority.
- Coordinating with Communications Department for the development and issuing of advanced notification to Stakeholders for schedule lane closures, traffic diversions, detours and / or delays. Review of Traffic Control Plans and providing input to the Design Consultants with respect to Traffic Operations, management or other related aspects.
- Review PHMs prepared by Design Consultants for the temporary and permanent traffic signals and provide input. Closely coordinate with Design Consultants to ensure all designs issues are resolved prior to construction on site.
- Manage the electrical subcontractor performing the installation of temporary and permanent electrical work, including traffic signals, street lighting, and ITS.
- Review of Traffic signal timing cards prepared by the Design Consultants and provide any input to improve the operations and to ensure the phasing is correct and as per City standards.
- Participate in biweekly Traffic Management Committee meetings with client and stakeholders and perform duties of chair when delegated by traffic and transportation manager.
- Attend internal coordination meetings with all construction teams and provide updates as required.
- Review and update the schedule of the activities and attend the meetings for updates and coordination.
- Act as the alternate for and perform the duties of the traffic and transportation manager when instructed.
- Other duties as assigned.

Required Knowledge, Skills and Abilities:

- Bachelor's Degree in Civil and Transportation Engineering
- Knowledge of Engineering software such as PrimaveraP6, AutoCAD
- Ability to effectively communicate with tact and diplomacy



- Proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook)
- Knowledge of Construction Projects, with experience in heavy civil, rail and Light Rapid Transit (LRT) projects
- Valid G drivers' licence
- Minimum 5 years in the Construction Industry
- Ability to identify problems or issues and generate solutions, resolve conflicts and make sound decisions

We offer a competitive compensation and benefits package in a fast-paced work environment. We are looking for innovative, forward-thinking people who enjoy challenges and want to work on leading-edge infrastructure projects.

To apply for this position, please submit resume online to: workforce@mosaictransit.com.

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.